

8th ANNUAL MONTEREY POLICE TOY DRIVE

NAME: _____

ADDRESS: _____

CITY: _____, PHONE: _____

Is this the only location you have placed your child's name on a list? Yes No

*******IF YOU HAVE PLACED A NAME AT OTHER PLACES FOR GIFTS, PLEASE
***** DO NOT FILL OUT ONE HERE*******

THIS IS FOR THE CHILDREN THAT WON'T HAVE A CHRISTMAS WITHOUT OUR HELP. WE CAN ONLY CHOOSE THE KIDS THAT RESIDE WITH YOU AT YOUR ADDRESS. THE AGE LIMIT WILL BE NEWBORN -14 YEARS OLD. PLEASE LIST THE CHILDREN'S NAME, AGE, MALE OR FEMALE, SIZES.

Childs Name	Age	M/F	Relationship	Shirt size	Pants Size	Shoe Size

Does this child live at your address with you? Yes No

**THERE MUST BE A VALID PHONE NUMBER ON THIS SHEET WITH A VALID MONTEREY ADDRESS
ONLY (1) ONE FAMILY MEMBER FILL OUT APPLICATION TO TURN IN FOR A CHILD
ONLY (1) APPLICATION FOR THAT ADDRESS WILL BE VALID
TURN APPLICATION BACK IN NO LATER THAN FRIDAY DECEMBER 8, 2017
WE WILL CALL YOU THE WEEK BEFORE TO LET YOU KNOW IF YOUR CHILD IS ON THE LIST
PLEASE HAVE A WAY FOR YOUR CHILD TO ATTEND WHEN SANTA CLAUS GIVES THE GIFTS OUT ON
SATURDAY DECEMBER 16TH 2017 AT " THE MEADOWS" 4311 HANGING LIMB HWY, MONTEREY, TN**

What you must bring to registration to apply:

- **A valid form of photo ID for applicant** (i.e., US Drivers License, US Passport, State ID, School ID, Green Card, etc.)
- **Proof of residence** (utility bill, bank statement, etc.). Must be within the last month before registering.
- **Proof of ALL household income, earned and unearned** (check stubs, unemployment, SSI, Pensions, Veteran Benefits, Disability, Food Stamps, Child Support, AFDC, WIC, Previous Years Tax Return. Family Assistance must be accompanied by a letter from the relative providing the assistance stating how much and how often they provide assistance.) – documents **MUST** have a dollar amount on them, we cannot accept a Food Stamp card or Appt. Letter. If your Food Stamp letter does not have this information, you will need to go get a print out of your benefits from the Food Stamp office. If you tell them you need it for Christmas gifts, they have traditionally not made you wait in line. Also – Food Stamps **cannot** be your only form of income.
- **Proof of rent, mortgage, or subsidized housing** (Receipt, Lease, or Letter from Landlord)
- **Proof of ALL other expenses** (car loan, medical bills, credit cards, other loans, etc.)
- **ALL current utility statements.** (electric, water, gas, cable, phone, etc.)
- **Official documentation of age for all children to be registered.** (Birth Certificates, Insurance Cards, Green Cards, Passports, Shot Records, etc.)
- Guardians/Grandparents **need custody papers or note from the parents** along with the Parents ID and all information listed above.
- Please have a list of all clothing/shoe sizes for children with you.

Applications will NOT be processed without ALL of the above information.

In recent years, we have accepted much of this verbally, but we will not be doing that moving forward. If you do not have a hard copy that we can look at, you will need to go get one. You will not be allowed to register if you are missing any of the required documentation unless there is a valid reason which then must be approved by a staff member. These exceptions will be rare, as the majority of clients will have access to the records, or the ability to gain a new copy if they have lost the first.

DO NOT apply for assistance if you have or plan to apply with another agency. If you do so, you will be removed from the Program.